

July 19,2017

Dana F. Kinley
Assistant Superintendent of Human Resources & Public Relations
516 Jordan Street
Jacksonville, IL 62650

Re: Any and all painting and drywall finishing for Jacksonville School District 117

Dear Dana Kinley,

Pursuant to the provisions of the *Freedom of Information Act*, please consider this correspondence a formal request for copies of the following records pertaining to the above referenced company, and the above referenced project.

(1) Copies of minutes from all meetings (including general meetings, committee meetings, executive board meetings, and/or any other) in which Dave Large Professional Painting was discussed between 07/20/2015 through 07/20/2017

(2) Copy of any signed or tentative contract documents between Jacksonville School District 117 and/or Dave Large Professional Painting performing painting and drywall finishing work dated between 07/20/2015 through 07/20/2017

(3) Copy of any and all Certified Payroll documents regarding Dave Large Professional Painting performing painting and/or drywall finishing for Jacksonville School District 117 between 07/20/2015 through 07/20/2017

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records; if there are any fees please bill our office and also provide us with your public body's statutory complaint schedule of allowed fees and we will remit payment upon receipt of the requested material and billing. Please email to nickm@dc58.org or send the requested documents to our Springfield, IL office at the following address:

3223 Lake Plaza Drive Springfield, IL 62703

If any part of this request is denied, please cite the specific exemption(s) which you believe allows for the denial and inform us of the appeal procedures available to us under the law. Also please provide us with the name, title, and address of the person to whom the appeal should be sent.

If you have any questions concerning this request please contact us at (217) 529-6976 between the hours of 8:00a.m. and 5:00p.m. Monday through Friday.

We would appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the act.

Sincerely,

Nick Mettemeyer

Business Representative

IUPAT District Council 58